

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Monday, September 24, 2012

Fort Lee High School Library/Media Center,
3000 Lemoine Ave. Fort Lee, New Jersey 07024

1. The Regular Business Meeting was called to order at 8:10 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.
2. Mr. Carmelo Luppino led the Pledge of Allegiance to the Flag.
3. Public Announcement by the President of the Board of Education:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated newspapers: Fort Lee Patch.com, The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice.
4. **ROLL CALL**
PRESENT: Mr. John Bang, Mr. Carmelo Luppino, Jr., Mrs. Linda McCue, Mrs. Angela Napolitano, Mr. Yusang Park, Mr. Joseph Surace, and Ms. Helen Yoon

ALSO PRESENT: Dr. Sharon Amato, Dr. Keith Lockwood, Mrs. Cheryl Balletto, and Mr. Bruce Padula, Esq.

ABSENT: Mr. Steven Engravalle and Mr. Peter Suh
5. At approximately 8:24 PM, Mr. Joseph Surace, offered, Mr. Carmelo Luppino, seconded by, to adjourn the Public Work Session and enter into a Private Work Session to discuss and interview the Board Member candidates. On voice vote, motion carried unanimously.
6. At approximately 8:30 PM, Mr. Carmelo Luppino, offered, Mrs. Angela Napolitano, seconded by, to adjourn the Private Work Session and enter into a Public Work Session to vote on the Board member candidate. On voice vote, motion carried unanimously.
7. **NOMINATIONS FOR THE OFFICE OF THE FORT LEE BOARD MEMBER THERETO AS CONDUCTED BY THE SECRETARY OF THE BOARD. UPON ELECTION THE BOARD MEMBER SHALL THEN ASSUME THE CHAIR- DUE TO THE RESIGNATION OF MR. ARTHUR LEVINE, BOARD PRESIDENT**
 - ◆ Mrs. Balletto took a roll call vote to close the nominations of Board member. All board members voted yes to close the nominations for Board member.
 - ◆ Mrs. Balletto took a roll call vote for Mrs. Candace Romba as Board member with the following outcome:

Board Member	Vote
Mr. John Bang	Yes
Mr. Carmelo Luppino, Jr.	Yes
Mrs. Linda McCue	Yes
Mrs. Angela Napolitano	Yes
Mr. Peter Suh	Absent
Mr. Joseph Surace	Yes
Ms. Helen Yoon	Yes
Mr. Yusang Park	Yes

8. **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

- ◆ New Jersey School Boards discussed the Board Self-Evaluation.
- ◆ Mrs. Cheryl Balletto gave an update on construction.

9. **BOARD SECRETARY REPORT AND TREASURER’S REPORT FOR AUGUST 2012**

- ◆ For the month of August 2012.

	Motion by Mr. Joseph Surace To Approve the Board Secretary and Treasurer’s Report for the month of August 2012.	Seconded by Mrs. Linda McCue On roll call, Motion carried. Mrs. Candace Romba abstained. Mr. Peter Suh was absent.	
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10. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION - AUGUST 2012**

- ◆ For the month of August 2012.

	Motion by Mr. Joseph Surace Monthly Budget Status Certification for the month of August 2012.	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mrs. Candace Romba abstained. Mr. Peter Suh was absent.	
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11. **PUBLIC WORK SESSION**

12. **APPROVAL OF MINUTES**

Minutes from the Executive Session and Regular Business Meeting on Monday, August 27, 2012.

	Motion by Mrs. Linda McCue Minutes from the Executive Session and Regular Business Meeting on August 27, 2012.	Seconded by Mr. Joseph Surace On roll call, Motion carried. Mrs. Linda McCue and Mrs. Candace Romba abstained. Mr. Peter Suh was absent.	
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13. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT’S AGENDA AND ANY OTHER TOPIC OF CONCERN**

- ◆ Mrs. Aida Garcia asked about the Contour Data Corporation and Frontline Placement.
- ◆ Mr. Paul Umrichin stated that the Science Independent Study is a fantastic idea. He brought

- up the fact that the lunch line is forced to take fruit and the schools need a box to collect the fruit.
- ◆ Dr. Nina Levinson asked about Resolution #1F and the capital reserve. She asked about the advertisement for the Middle School Principal. She stated that the district did not go out for bid for cleaning services and that there are many budget transfers.
 - ◆ Mrs. Cheryl Balletto stated cleaning services did go out to bid a few years ago and it is a 5 year bid.
 - ◆ Mr. Yusang Park answered that the Middle School Principal situation and that it will be addressed at the October 15th board meeting.
 - ◆ Mr. David Sarnoff asked about the repairs needed on the blacktop near home plate.
 - ◆ Dr. Sharon Amato asked if the Board of Education will have someone covering the building.
 - ◆ Mr. Howard Lipoff asked about the Nursing Services.
 - ◆ Mr. Howard Pearl stated that \$2 million dollars is a drop in the bucket and he heard students were struggling in the AP classes. He asked when the ice machine will be put on the agenda.
 - ◆ Mr. Yusang Park stated that the ice machine has been brought to the Superintendent’s attention.
 - ◆ Mrs. Paula Colbath asked if anyone has been paid as the Construction Manager. She asked why the agenda was released at 6pm and not released by noon. She also stated that School #4 Kindergarten has 31 students. She stated that she heard that Cheryl would be paid an extra \$50,000 for construction manager services and wanted to know if the district hired anyone.
 - ◆ Mrs. Cheryl Balletto stated that at the last board meeting it was explained that part of the proposed merit pay included a stipend of roughly \$4000 for this service.
 - ◆ Mrs. Nancy Stern asked if two people are needed for 31 students. She asked if the Accountability Regulations trip report has been done. She also stated that the salary adjustments for FLAG is being negotiated and renegotiated and would then receive a second adjustment. She asked would Mr. Kravitz get an adjustment.
 - ◆ Ms. Kino stated that she is a parent of a Kindergarten student at School #4 and would like if possible to see another classroom open for the Kindergarten when the fourth grade has only 22 students.
 - ◆ Mrs. Mildred Federico stated that in the Record, the purchase of Board of Education property was denied to be on the ballot.
 - ◆ Mr. Joseph Surace stated that the B&G Committee was very disappointed and it is best to buy property around schools.

14. **RESOLUTIONS AND REPORTS OF COMMITTEES**

<u>Buildings and Grounds</u>			
#1B&G	APPROVAL - RENTAL AGREEMENT WITH BERGEN COMMUNITY COLLEGE FOR USE OF FACILITIES AT FORT LEE HIGH SCHOOL FOR FALL 2012		
	<table border="1"> <tr> <td>Motion by Mr. Carmelo Luppino To Approve #1B&G</td> <td>Motion by Mrs. Linda McCue On roll call, Motion carried. Mrs. Candace Romba abstained. Mr. Peter Suh was absent.</td> </tr> </table>	Motion by Mr. Carmelo Luppino To Approve #1B&G	Motion by Mrs. Linda McCue On roll call, Motion carried. Mrs. Candace Romba abstained. Mr. Peter Suh was absent.
Motion by Mr. Carmelo Luppino To Approve #1B&G	Motion by Mrs. Linda McCue On roll call, Motion carried. Mrs. Candace Romba abstained. Mr. Peter Suh was absent.		

<u>Curriculum Committee</u>	
#1CUR	APPROVAL OF CLASS TRIPS TOTALING AT A DISTRICT COST OF \$4,550.00

#2CUR	APPROVAL OF INDEPENDENT STUDY IN SCIENCE RESEARCH	
	Motion by Mrs. Linda McCue To Approve #1CUR - #2CUR	Seconded by Mr. Joseph Surace On roll call, Motion carried. Mrs. Candace Romba abstained. Mr. Peter Suh was absent.

<u>Finance</u>		
#1F	APPROVAL – CURRENT BILLS LIST TOTALING \$5,029,972.01 [AS AMENDED]	
#2F	APPROVAL – THE LEARNING CENTER FOR EXCEPTIONAL CHILDREN (TLCEC) TRANSPORTATION CONTRACT	
#3F	APPROVAL – CAFETERIA CLAIMS FOR AUGUST 2012 TOTALING \$9,266.00	
#4F	APPROVAL - EXTENDED SCHOOL DAY PROGRAM CLAIMS FOR AUGUST 2012 TOTALING \$11,296.30	
#5F	APPROVAL – LINE TRANSFERS FOR AUGUST 2012	
	Motion by Mr. Joseph Surace To Approve #1F - #5F	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. Joseph Surace abstained from one name. Mrs. Candace Romba abstained. Mr. Peter Suh was absent.

<u>Health-Welfare and Safety</u>		
#1HWS	APPROVAL – PAYMENT OF HOME INSTRUCTION SERVICES	
#2HWS	APPROVAL – BAYADA NURSING SERVICES AS RELATED SERVICE PROVIDER	
#3HWS	APPROVAL – ANNUAL ADOPTION AND IMPLEMENTATION OF THE REQUIRED UNIFORM STATE MEMORANDUM OF AGREEMENT FOR THE 2012-2013 SCHOOL YEAR BETWEEN FORT LEE POLICE DEPARTMENT AND FORT LEE PUBLIC SCHOOLS	
#4HWS	APPROVAL OF NURSING SERVICES PLAN FOR 2012-2013 SCHOOL YEAR	
	Motion by Mrs. Angela Napolitano To Approve #1HWS & #4HWS	Seconded by Mr. Joseph Surace On roll call, Motion carried. Mrs. Candace Romba abstained. Mr. Peter Suh was absent.

<u>Personnel</u>		
#1P	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$3,218.73	

#2P	APPROVAL – RESCINDING THE APPOINTMENT OF TATIANNA PASLEY-SMITH AS 10-MONTH SECRETARY AT FORT LEE HIGH SCHOOL
#3P	APPROVAL – RESCINDING THE APPOINTMENT OF MATTHEW MCGRATH AS SPECIAL EDUCATION INCLUSION TEACHER AT SCHOOL NO. 1
#4P	APPROVAL – ACCEPTING THE RESIGNATION OF MARISA BRENNER AS ELEMENTARY TEACHER AT SCHOOL NO. 3
#5P	APPROVAL – SALARY ADJUSTMENT FOR MARGOT SOLIMANO AS SPECIAL EDUCATION INCLUSION TEACHER AT SCHOOL NO. 1
#6P	APPROVAL – REVISED DATE OF RESIGNATION FOR JOHN LAWLOR AS SOCIAL STUDIES TEACHER AT FORT LEE HIGH SCHOOL
#7P	APPROVAL – VOLUNTARY TRANSFER OF OLIVIA MATSOUKAS AS ELEMENTARY TEACHER FROM SCHOOL NO. 2 TO SCHOOL NO. 3
#8P	APPROVAL – REASSIGNMENT OF LAUREN DIMICK AS ELEMENTARY TEACHER AT SCHOOL NO. 2
#9P	APPROVAL – APPOINTMENT OF AMANDA SARGENTI AS SPEECH & LANGUAGE SPECIALIST
#10P	APPROVAL – APPOINTMENT OF SALMA SALLOUM AS 1:1 AIDE AT SCHOOL NO. 2
#11P	APPROVAL – APPOINTMENT OF PALAK PATEL AS PART-TIME CLASSROOM AIDE AT SCHOOL NO. 4
#12P	APPROVAL OF EXTRA COMPENSATION FOR ADDITIONAL ASSIGNED WORK
#13P	APPROVING THE REVISED LIST OF HOME INSTRUCTORS FOR THE 2012-2013 SCHOOL YEAR
#14P	APPROVAL – TUITION REIMBURSEMENT RATE FOR CREDITS EARNED BY TEACHERS FOR THE 2012-2013 SCHOOL YEAR
#15P	APPROVAL – APPOINTMENT OF CO-CURRICULAR PERSONNEL FOR 2012-2013
#16P	APPROVAL – APPOINTMENT OF STUDENT TEACHERS AND INTERNS FOR THE 2012-2013 SCHOOL YEAR
#17P	APPROVAL – ALLOCATION OF ADDITIONAL 6th PERIOD STIPENDS AT FORT LEE HIGH SCHOOL
#18P	APPROVAL – APPOINTMENT OF LOLA NANNAS AS 10-MONTH SENIOR SECRETARY TO ASSISTANT PRINCIPAL AT FORT LEE HIGH SCHOOL
#19P	APPROVAL – APPOINTMENT OF CASSANDRA ROSS AS SPECIAL EDUCATION INCLUSION TEACHER AT SCHOOL NO. 1
#20P	APPROVAL – APPOINTMENT OF DEANNA CAPPIELLO AS DISTRICT BEHAVIORIST

#21P	APPROVAL – RESIGNATION OF DANIEL BAUTISTA AS ASSISTANT BOYS' SOCCER COACH FOR FALL 2012 SEASON	
#22P	APPROVAL – APPOINTMENT OF JUSTIN WILLIAMS AS ASSISTANT BOYS' SOCCER COACH FOR REMAINDER OF FALL 2012 SEASON	
#23P	APPROVAL – ADDITIONAL SALARY ADJUSTMENTS AND TRANSFER OF AIDES FOR 2012-2013 SCHOOL YEAR	
#24P	APPROVAL – ADDITIONAL SUBSTITUTES FOR THE 2012-2013 SCHOOL YEAR	
#25P	APPROVAL – SALARY ADJUSTMENT FOR ROBERT KRAVITZ AS MIDDLE SCHOOL PRINCIPAL FOR 2012-2013	
#26P	APPROVAL OF TUTORS FOR 2012-2013	
#27P	APPROVAL – APPOINTMENT OF PATRICK AMBROSIO AS ASSISTANT PRINCIPAL AT FORT LEE HIGH SCHOOL	
#28P	APPROVAL – APPOINTMENT OF MICHAEL RAFTERY AS ACTING DIRECTOR OF ATHLETICS, PHYSICAL EDUCATION AND HEALTH	
#29P	APPROVAL – VOLUNTARY TRANSFER OF WILLIAM STRAUB AS PHYSICAL EDUCATION TEACHER FROM MIDDLE SCHOOL TO HIGH SCHOOL	
#30P	APPROVAL – REASSIGNMENT OF ASSISTANT FOOTBALL COACH FOR 2012-2013 SCHOOL YEAR	
	Motion by Mrs. Angela Napolitano To Approve #1P - #30P	Seconded by Mrs. Linda McCue On roll call, Motion carried. Mr. Joseph Surace abstained from one name on Resolution #1P and #13P. Mr. John Bang abstained from Resolution #4P and #7P. Mrs. Candace Romba abstained. Mr. Peter Suh was absent.

15. At approximately 10:30 PM, Mrs. Angela Napolitano, offered, Mr. Joseph Surace, seconded by, to adjourn the Regular Business meeting. On voice vote, motion carried unanimously.

16. Roll calls and resolutions of this meeting are attached.

Respectfully submitted,

CHERYL BALLETT
BUSINESS ADMINISTRATOR/BOARD SECRETARY